



# Standard Terms and Conditions Fees Structure

2024-2025



# Who is eligible to attend AIS?

Amersfoort International School warmly welcomes students of all nationalities, faiths, beliefs and cultures. Students may qualify for a place at Amersfoort International School if\*:

A. The student has a non-Dutch nationality/is a foreign passport holder and one of the parents/legal guardians is employed in The Netherlands for a period of time; or

B. The student has Dutch nationality and has lived and attended school(s) abroad for at least two years because one of the parents/legal guardians was stationed abroad; or

C. The student has Dutch nationality and has a parent/legal guardian (with whom the student will be living) who will be stationed abroad within two years and for at least two years (this should be supported by a written statement of intent by parent or employer).

Admission to Amersfoort International School (AIS) is dependent upon the school programme being appropriate for the applicant's needs and places available. AIS is an IB Primary Years Programme (IB PYP) candidate school.

Whether the school is appropriate for the student is determined by previous school reports, personal interviews, details of any special educational needs and contact with previous school(s). Prospective parents should complete the forms on our online Admissions platform, OpenApply. <https://amersfoortinternationalschool.openapply.com/>

Parents/guardians will be asked to set up an account in OpenApply which will enable them to log in and view the status of their application. It will also enable parents/guardians to upload the required documents, such as a copy of the student's passport and reports from previous school(s), where applicable.

## Application Fee

For the school to be able to start the review of any application, an application fee of €250 should be transferred to an AIS bank account set up for this purpose. This payment is non-refundable. Proof of payment of the fee should be uploaded before parents will be able to continue with the application process.

**Please note that the payment of the application fee does not guarantee a place in the school nor can any rights be attached to payment of the fee!**

Through OpenApply, the school will confirm the receipt of an application. An admission interview will be arranged on location or via video call. Admission to the school will be confirmed only once it has been approved by the Head/Deputy Head.

Final confirmation of placement will be sent within 6 weeks of the receipt of the completed application.

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\*Admission to the Amersfoort International School is subject to conditions in accordance with Dutch legislation.



## Bank Details (for the payment of the application fee)

Please note that this bank account is for payment of the application fee only!!

Name of Bank: ABN AMRO

Bank School Account: NL64ABNA0114810354

Swift/BIC code: ABNANL2A

Make Payable to: Amersfoort Intern. School (AIS)

**All payments should clearly display the student's name and the preferred year and class of enrolment.**

## School Fees: General Information

The school fees are established annually for the following academic year, taking into account, among other considerations, indexing/inflation.

In addition, the school reserves the right to further adjust the school fee in order to accommodate changes, such as in state funding towards school fees or extension of facilities.

## Acceptance Form

Once parents/guardians have accepted the offer of a place for their child, they have also agreed with the Standard Terms and Conditions 2024-2025, including the financial obligations.

## Confidential Information and Data Privacy

AIS complies with the Dutch legislation on privacy, but it will be the school's practice to show photographs and video footage of school activities and events on its website, in various school publications and on social media. The school may also include them in press releases and advertising.

To give permission to use images for this purpose, you will be asked to sign a photo release form. Permission can be withdrawn in writing at any time, but not retrospectively.

Parents accept that it is the school's legal duty to provide data requested by the government and other official authorities. However, this information will be limited to what is necessary to fulfil the legal requirements.

## Invoicing and Payment

For the school fees and additional fees, the school sends invoices to all parents /guardians via email through the invoicing system, WisCollect. The invoices may be downloaded and the status of the amounts charged may be viewed online by the parents/guardians through the link which they receive. Payment can be made online via iDeal (preferred) or by bank transfer to the relevant bank account on the invoice.



## Instalment Option

For the school fees only, it is possible to pay in instalments. The number of instalments depends on when the student joins the school, but the maximum number of instalments is 8.

The condition for payment by instalments is that the payments are made on the due dates in accordance with the payment schedule provided by the school and WisCollect. For those parents paying in instalments, the fees should be fully paid by February 28<sup>th</sup>, 2025.

Any request for payment by instalments should be sent to [finance@amersfoortinternationalschool.nl](mailto:finance@amersfoortinternationalschool.nl). Normally, parents will receive a confirmation with a payment plan.

## Additional Payments

Unforeseen trips and activities may occur throughout the year for which additional costs will apply. The fees and costs also exclude any additional charges for specialist learning support, after-school clubs or mother-tongue lessons.

## Non-payment

Any non-payment of fees may be transferred to the external debt collector and all costs charged to the parent/guardian. Amersfoort International School may then refer the student(s) concerned to a national public school programme. Admission to these schools is not automatic.

## Deposit

The deposit, which is charged to all new AIS students, is a once-only charge and is refundable upon leaving AIS when school property has been returned and there are no outstanding financial obligations.

## Withdrawal From School and Refund Policy

Parents/guardians of students who are withdrawing are required to submit a leaving form to the school administration. Unless full notice is given by submitting the completed leaving form 60 days in advance, fees will continue to be charged. Students leaving AIS are required to clear all obligations before final records are released to the next school and the deposit is refunded.

## SCHOOL FEES 2024-2025

<b>Annual School Fee</b>	<b>€4160</b>
Deposit (once-only, refundable) for new students*	€500
Various activities, incl. school photos	Charged per event



# Fee Table

For international schools, the amount of the annual fees cannot be divided into 12 equal monthly amounts. The following table shows the fees to be paid when joining AIS at different times in the school year.

<b>Amount of the fee to be paid</b>	<b>Tuition commencing</b>
Full amount	August
Full amount	September
90%	October
80%	November
70%	December
60%	January
50%	February
40%	March
30%	April
20%	May
10%	June
10%	July

